

***Volunteers are an integral part of the Nor-east'r Music & Art Festival.** Without our wonderful, dedicated volunteers we would not be able to accomplish bringing this festival to our community. We are always looking for new volunteers! Share with your friends and encourage them to give volunteering a try. By volunteering for the Nor-east'r Music & Art Festival, you've made a commitment to the festival, its attendees, and your fellow volunteers. Your services are invaluable to us!*

## HOW TO BECOME A VOLUNTEER

- 1. Effective January 2022, every new volunteer is required to have a current Background Check Form on file with the Nor-east'r board chair.** Please read, print, sign and send the form to: AVNAF Chair, PO Box 516, Mio, MI 48647 or email to [avnafpres@noreastrfest.org](mailto:avnafpres@noreastrfest.org). The service of any volunteer is accepted at the discretion of the organization.
- 2. Sign up for your volunteer shifts** on our website ([www.noreastrfest.org](http://www.noreastrfest.org)) or contact the following Department Leaders:  
  
Lisa Jacob (All departments) at [avnafpres@noreastrfest.org](mailto:avnafpres@noreastrfest.org)  
Christine Matthews (Grounds, Parking) at [avnafgrants@gmail.com](mailto:avnafgrants@gmail.com)
- 3. Complete your assigned volunteer duties.** Volunteers are required to work a total of 6 hours (Two 3-hour shifts) over the course of the weekend. **IN RETURN**, we will provide you with a weekend ticket to the festival and free rustic camping with early entry to set up camp on the prior Thursday. You may pre-order your volunteer t-shirt at the cost of \$10.00 by notifying your Department Leader no later than April 15<sup>th</sup>. Payment is due with order. You will receive your t-shirt at the retail tent on Thursday evening after orientation.
- 4. Must haves:**
  - Positive attitude
  - Ability to follow instructions
  - Able to work well independently or in a group
  - Problem solving skills
  - Physically able to do manual labor if required in your area

## NO SHOWS

Unreliable volunteers cause a major strain on team leaders, other reliable volunteers, and of course the overall operations of our festival. Therefore, if you don't show up for your shift your name will be listed as a "No Show," thus preventing you from volunteering in ANY AREA in the future. This is if you have not made previous contact with your area leader.

# GUIDELINES/REQUIREMENTS

**The volunteer agrees to the following understanding with the Nor-east'r Music & Art Festival:**

- I will complete and submit a Background Check Form (new volunteers only).
- I understand that reading the policies and procedures book of each area I am working in is my responsibility.
- I will attend a short, job-specific orientation the Thursday before the festival, even if I am a returning volunteer. This will be held at the main stage at 5pm.
- I will complete my festival volunteer assignment in a satisfactory way (show up on time for training and shifts, stay the required duration, wear my volunteer t-shirt while on shift, and treat other volunteers, staff, performers, and festival attendees with respect).
- I will notify the Department Leader if my availability changes after I have already accepted my shift.
- I will abide by the policies of the Nor-east'r Music & Art Festival, including, but not limited to, zero tolerance for use of alcohol or harassment of any kind, while working my shift. I agree that the festival may decide to terminate my relationship with the festival at any time.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of applicant \_\_\_\_\_

Volunteer Area \_\_\_\_\_